

**COPY POST**

# *Customized Personal Calendar Kit 2016*

- Order form
- Customized date forms
- Holiday event list



## PRICES:

- 1 \$12.95
- 2-4 \$11.95 ea (IDENTICAL CALENDARS)
- 5-10 \$10.95 ea (IDENTICAL CALENDARS)
- 11+ \$9.95 ea (IDENTICAL CALENDARS)

All orders received by December 15, 2015 are guaranteed to be complete before December 25<sup>th</sup> 2015

COPY POST , 410-549-9114 [copypost@gmail.com](mailto:copypost@gmail.com), [www.copypost.com](http://www.copypost.com)



**Customized dates:** (Use the back of this order form if necessary or make additional copies of this form. Please PRINT and check your spelling carefully. The calendar includes, free of charge, United States holidays on the enclosed list. If you do not want one or more of these holidays on your calendar, please include a clearly marked list of holidays you wish for us to remove.)

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Month	Day	Special Occasion
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5. **What to Send (or bring) Us:** When labeling photos with event and date, please use post-it notes. Please do not write on photos (as it can bleed through the photo paper).

**Calendars:**

- Cover Image\* (Please label "cover") This is optional and has an additional charge.. We will use a standard cover if no image supplied.
- Image\* for each month -- clearly label each photo with month AND year
- Order Form completely filled out
- Method of payment
- Images can be on CD or Thumb Drive or emailed to [copypost@gmail.com](mailto:copypost@gmail.com)

\*An image is anything you would like to be scanned in for one particular month. For example, it can be one horizontal photo, two vertical photos (which take up the space better than one vertical photo), a drawing or other artwork, or even a collage of photos and artwork. Keep in mind that all images are reduced or enlarged to fit an 8 x 10 space in proportion to the original image.

6. **Where to Send Photos and Order Form (or bring to):**

Copy Post

**Or email in electronic form to [copypost@gmail.com](mailto:copypost@gmail.com).**

Please be sure to include a return address on the outside envelope with all correspondence.

If you have any questions while completing our order form, please call us or e-mail us. Please include your name and phone number.

[copypost@gmail.com](mailto:copypost@gmail.com)

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